

RISK ASSESSMENT

CLUB: Binfield FC **LEAGUE:** Hellenic Premier, EBFA, SYL

COVID-19 OFFICER: Bob Chapple

What are the hazards: **A - Football Activity – Matches and Training**
Spread and contracting of Covid -19 through contact with others

Who might be harmed: Players, coaches, volunteers & spectators. See other relevant sections for detail

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>Matches</p> <ul style="list-style-type: none"> • Covid-19 self-assessment prior to attending • At breaks ensure social distancing • Pre-match handshake should not happen • Hand sanitise prior to kick off • If more than one match stagger start times • Team talk huddles should not take place • Hold team talks whilst being socially distant and where possible hold these outdoors • Observe social distancing when subs are being made • Hold match preparation meetings via video call • Observe Code of Conduct • Set plays – free kicks encourage players to get on with the game and not unnecessarily prolong it • Set plays – corners – take these promptly to limit prolonged close marking • Goal celebrations should be avoided 	<ul style="list-style-type: none"> • Pre-season matches behind closed doors • Apply relevant restrictions on visiting teams to follow Hellenic and respective junior league rules • Provision of match day programme online to be explored – provision of a limited number of printed copies placed in plastic covers for gate use • Any equipment used as part of the warmup to be disinfected after use • Goals posts and flags to be wiped down prior to, at half time and after matches • Footballs to be disinfected before, at half time and at the end of play • Small sided football modified to provide for more regular hygiene breaks • Players to be discouraged from touching or tackling against boards • Youth football coaches to limit proximity of players during match play – avoiding clustering around the ball – encouraged during training with gentle direction on match days 	<ul style="list-style-type: none"> Club Coaches Volunteer with suitable PPE Coaching staff Coaching staff Coaching staff Coaching staff Coaching staff Club 	<ul style="list-style-type: none"> End of August Immediate Immediate Immediate Immediate Immediate Immediate Immediate Immediate 	

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<ul style="list-style-type: none"> • Players remain socially distanced when interacting with match officials • Physios – keep a record of who they come into contact with • First Aiders – avoid touching eyes, mouth or nose – no rescue breaths • Keep details of those players – including opposition – match officials and spectators when permitted attending • Any post-match socialising must follow social distancing rules <p>Training</p> <ul style="list-style-type: none"> • Covid-19 self-assessment prior to attending • Stagger start times if more than one team training • Any spectators at training should be restricted to groups of 6 and socially distanced • Disinfect all equipment and kit used after each session • Maintain a record of the cleaning regime of kit and equipment 	<ul style="list-style-type: none"> • Provide regular hygiene breaks in activity • To support track and trace all away teams to provide a list of those who will be attending with contact name and number and undertaking of self-assessment at least 24 hours prior to matchday. • Checked on arrival – the club reserve the right to refuse entry if this is not completed • All those entering the club will be required to use the track and trace system which will be signposted or the pen and sheet version • All those entering the club site will be required to hand sanitize at the gate – either their own or the club's • Training – youth - permission given by parent/carer to undertake contact training. This to be kept and the club reserves the right to see these. 	<p>Club Official</p> <p>Club official ALL</p> <p>Coaching staff</p>	<p>Immediate</p> <p>Immediate</p> <p>Immediate</p>	

RISK ASSESSMENT				
CLUB: Binfield FC LEAGUE: Hellenic Premier, EBFA, SYL COVID-19 OFFICER: Bob Chapple What are the hazards: B – Player Welfare Travel, Welfare, Equipment, Medical Spread and contracting of Covid -19 through contact with users, equipment and kit, transport Who might be harmed: Players, officials, volunteers and spectators				
Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none"> • Encourage all to follow best practice including minimising use of public transport and for those from the same household or support bubble to travel together. • Arrive at matches or training in own car and not to share unless unavoidable travelling independently if possible. • If not possible then follow the FA guidance – notably • Share transport with the same person each time • Open windows • Clean car between journeys • Wear face coverings • Limit time at garages, service stations • Pay by contactless • Wash hands often and when finishing the journey • All players, coaching team must undergo a self-assessment for any Covid -19 symptoms prior to any 	<ul style="list-style-type: none"> • Temperature checks prior to training and matches for the first team and opposition team only • Players need to travel home without social interaction in groups after training • Equipment (balls, bibs, cones, goalposts etc) must be regularly wiped down with appropriate cleaning equipment and cleaned thoroughly cleaned after every match. • Club volunteers or players may consider the use of face masks and gloves during this process. • All first team match kit should be collected after use in a sealed bag – the person doing this should wear a face mask and gloves. • No changing rooms use at half time – team talks held on the pitch • Substitutes for first team games to sit on chairs to the right or left of the dugout, socially distanced, behind the barrier and enter the field of play via the appropriate opening in the fence 	Coaching Team ALL Coaching Team ALL Club Official for first team Club and coaching team	Immediate Immediate Immediate Immediate Immediate once remedial works complete Immediate	

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COVID-19 OFFICER: Bob Chapple

What are the hazards: B – Player Welfare Travel, Welfare, Equipment, Medical
Spread and contracting of Covid -19 through contact with users, equipment and kit, transport

Who might be harmed: Players, officials, volunteers and spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>match or training and these results must be recorded each time</p> <ul style="list-style-type: none"> No training should take place without this being done Anyone with positive symptoms will be required to go home and follow government guidance. Bring own water bottles, hand sanitiser – no sharing First team kit will be laid out ready and safely collected after the match Changing rooms for training should be avoided where possible, as such provisions by players for a change of clothing post activity of match must be considered and communicated. Bibs should only be used if absolutely necessary and they must be worn once and not swapped during any exercise. Bibs should be washed immediately after use. <p>Medical</p> <ul style="list-style-type: none"> The designated club first aiders or coaching staff/volunteers taking on the responsibility for first aid provision should follow the guidance set out in the Return to Grass Roots Football¹ as a minimum 	<ul style="list-style-type: none"> Players to enter Pitch 1 from changing rooms at different times and through separate gates Coaches to be socially distanced if sitting in the dugouts Showering post-match tbc 	<p>Club and coaching team in conjunction with match officials</p> <p>Club to enforce</p> <p>Club to oversee and implement</p> <p>Coaching team and club</p> <p>Coaching Team</p> <p>Club and coaching team</p>	<p>Immediate</p> <p>Immediate</p> <p>Immediate</p> <p>Immediate</p> <p>Immediate</p>	

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Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>ensure EAPs reflect the current Covid-19 circumstances.</p> <ul style="list-style-type: none">• All who take on this role have knowledge of the EAP, PPE requirements and are updated on the changes to first aid during this period.• Pre-training screening should be conducted before players enter the training environment and where possible before contact with other players and staff.• Social distancing guidance as advised by the government should be adhered to at all times unless a medical incident requires a breach of that guidance.• First aid health records should detail pre-training health checks				

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What are the hazards: C – NLS Facilities – Changing Rooms, Referees, Clubhouse, Spectators
Spread and contracting of Covid -19 through contact with users, equipment and kit, frequently touched surfaces

Who might be harmed: Players, match officials, coaches, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>The Ground – Including the Pitch</p> <ul style="list-style-type: none"> Goals and flags cleaned at half time and at end of the match. Additional seating outside of the dug outs to enable social distancing of subs and coaching team. One-way system around the ground Hand sanitizers at key points around the pitches Cleaning of barriers and gates before, at half time and at the end of the match Increased bin emptying Spectator areas marked out to enable social distancing <p>Changing Rooms</p> <ul style="list-style-type: none"> No use of changing rooms at half time – tbc – team talk on the pitch First team kit laid out ready for changing and safely collected post-match Touch surfaces cleaned at half time Changing rooms deep cleaned after each match 	<ul style="list-style-type: none"> We will be ground sharing this season with a Step 7 side who will need to publish this risk assessment on their own website. We may require them to come ready changed and not to use the changing rooms Team Sheets – if possible shared via email prior to match if not then exchange as before No handshake at the beginning of the match Payment of match officials by e payment Use of boardroom for hospitality not to be used No provision of post-match meal Require the Code of Behaviour – safety briefing - to be communicated to both teams prior to the start of the match Advise opposition team to bring own hand sanitizer Provision of extra waste bins and more frequent emptying during matches 	<p>Relevant club and our club officials</p> <p>Relevant club and our club officials</p> <p>Club to explore with leagues</p> <p>ALL</p> <p>Club Official</p> <p>Club</p> <p>Club</p> <p>ALL</p> <p>Club official</p>	<p>Immediate</p> <p>Immediate</p> <p>ASAP when position is clarified</p> <p>Immediate</p> <p>Immediate</p> <p>Immediate</p> <p>Immediate</p> <p>Immediate</p>	

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Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none"> Only used by first team Provision and use of hand sanitizers Match Officials – the club has separate changing facilities for match officials. They will be directed to use them on match days. <p>Warm Up/Match Times</p> <ul style="list-style-type: none"> Warm up will be undertaken on the match pitch at separate ends. Teams will enter and leave the pitch using separate gates. Space will be available for the match officials to warm up. <p>Match Time</p> <ul style="list-style-type: none"> Teams will stagger their entrance/exit to and from the pitch and use separate gates. Pre-agreed with match referee. Both sets of players will be expected to follow FA guidance on match play. <p>Clubhouse/Tea Bar</p> <ul style="list-style-type: none"> Aim to limit the numbers in the clubhouse to 36 – 6xgroups of 6 Social distance marking on clubhouse floor and in the bar area 	<ul style="list-style-type: none"> Weekly deep clean of clubhouse and toilets – twice if a mid-week match Social distancing markers on the covered area leading up to the tea bar Clubhouse marked out to enable socially distanced queuing for the tea bar and bar, a one-way system around the ground and the clubhouse with specified viewing locations Provision of disinfectant stations on all pitches Use of disposable drinks containers for the bar or people will have to return their own glasses to minimise contact <p>General</p> <ul style="list-style-type: none"> Gents toilets will be single use only Hourly Cleaning rota instigated and signed off Increase frequency of surface and touch point cleaning Provision of barriers to enable social distancing whilst queuing 	Club Club Club Club Club Club – Yet TBC	Immediate In place for start of season Scheduled for season start By August 5 th By August 5 th By august 5 th By Aug 5 th	

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Who might be harmed: Players, match officials, coaches, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none"> • One-way system instituted – for access and exit to toilets and bar and general clubhouse area • Identify high contact touch points for more regular cleaning – door handles, work surfaces, tables • Increased wiping down of touch surfaces – as a minimum at the beginning and at close • Hand sanitizers at entrance and exits • Hand sanitizers on all tables • Ensure tables are socially distanced • Remove any non-essential items – e.g. drinks mats • Tea Bar – staff to wear masks and gloves • Milk in to be added to drinks by staff and a sachet of sugar and an individual disposable spoon supplied • Any sauces will be added to hot dogs, burgers by tea bar staff • Appropriate signage throughout • All staff provided with Covid -19 Safety training • Hand sanitizing facility in tea bar • Toilets – gents limited to single use at any one time 	<ul style="list-style-type: none"> • Consider restricting numbers in the clubhouse at any one time 	<p>Club TBC</p> <p>Club</p> <p>Club</p> <p>TBC</p> <p>Club TBC</p>	<p>By Aug 5th</p> <p>By Aug 5th</p> <p>TBC</p> <p>TBC</p> <p>TBC</p> <p>Immediate</p>	

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Who might be harmed: Players, match officials, coaches, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none">• Provision of liquid soap, hand sanitizers and paper towels not warm air blower <p>Spectators</p> <ul style="list-style-type: none">• Not allowed at the moment but elsewhere in the FA guidance groups of 6 are allowed – to clarify <p>Stand Seating</p> <ul style="list-style-type: none">• Reduction of the number of seats in the stand to enable social distancing – unless we use this for the substitutes <p>Track & Trace</p> <ul style="list-style-type: none">• Info required at the gate for one spectator in each vehicle plus the number in the vehicle• Those entering the site will be required to use the T&T web system		Club		

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What are the hazards: D – Volunteer Welfare
Spread and contracting of Covid -19 through contact with users, equipment and kit

Who might be harmed: Those who volunteer their time and services throughout the club in the bar, tea bar, cleaners

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>Promoting Good Hygiene</p> <ul style="list-style-type: none"> • Provide additional hand sanitisers throughout the clubhouse • Clearly direct people to where they can wash their hands • Ensure that all handwashing stations are in good working order and provide soap, water and hand sanitiser • Provide hygiene standards promotional poster and signage throughout the clubhouse • Use disposable paper towels in handwashing facilities <p>Keep Facilities & Equipment Clean</p> <ul style="list-style-type: none"> • Daily cleaning throughout the clubhouse • Identify high-contact touch points for more regular cleaning (e.g. door handles, grab rails, vending machines) • Frequent cleaning of work areas and equipment between use and handover periods • Provide more waste facilities 	<ul style="list-style-type: none"> • Plastic Screens for those volunteers serving/selling hot and cold drinks • Contactless at all outlets where possible • Remove any non-essential items that may be difficult to clean • Hourly check process (sanitiser, soap and paper towels and handwashing stations) • Weekly/Daily stock check (sanitiser, soap and paper towels) • Weekly check (promotion posters and signage) • Train all colleagues on new protocols and the important of good hygiene • Weekly stock check (cleaning products & PPE) • Train all colleagues on Public Health England guidance for reported Covid-19 cases 	<p>Club</p> <p>Club to action all the following points along with volunteers</p>	<p>TBC due to availability of screens</p> <p>Protocols and schedules to be in place for the season start</p>	

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Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none">• Follow Public Health England guidance if a Covid-19 case is reported at the facility• Empty waste facilities regularly PPE Equipment for Volunteers <ul style="list-style-type: none">• Provision of masks and gloves for those serving in the bar and t bar				

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Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
Not applicable	Not applicable	n/a	n/a	n/a

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What are the hazards: F – Youth Sections
Spread and contracting of Covid -19 through contact with players, coaches, equipment and kit

Who might be harmed: Youth players 6-18, team coaches, team assistants, parents/carers, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<p>General Training</p> <ul style="list-style-type: none"> specific risk assessment and protocols have been carried out and issued to all youth team coaches in respect of before, during and after training. <p>Training at the Club</p> <ul style="list-style-type: none"> not applicable as this is not permitted <p>Training Activities at Other Venues</p> <ul style="list-style-type: none"> at present these are undertaken in local parks so open air, but social distancing and good hand hygiene is still required before, during and after training sessions. <p>Training at Kings Academy</p> <ul style="list-style-type: none"> this is on 3G and the club protocols will still apply alongside those COVID-19 safety measures and protocols required to be implemented by the school <p>Match Days</p> <ul style="list-style-type: none"> protocols based on FA guidance to be adhered to before, during and after matches including cleaning of goals and flags are to be sent out to all coaches and players and parents/carers - **tbc 	<p>Travel to and from Matches</p> <ul style="list-style-type: none"> FA guidance on travel to be adapted for youth teams and sent out - **tbc <p>Visiting Teams</p> <ul style="list-style-type: none"> advice of travel and match day conduct and numbers permitted to attend per player to be agreed and to form part of pre- match notification form each team. Options – one parent/carer per player tbc <p>Marking of Walkways</p> <ul style="list-style-type: none"> to ensure social distancing, one way system around the pitches, staggered start times to be confirmed by our league, extension of hire at Kings? Track and Trace ** tbc requirement for one name and mobile per car/player to be submitted either prior to match. 	<p>Club Official and relevant coaching teams for these action points</p>	<p>Immediate or when it is possible to inform everyone once decisions made by relevant leagues</p>	

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Who might be harmed: Youth players 6-18, team coaches, team assistants, parents/carers, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none"> • Break between matches to allow dispersal of players, coaches and spectators • Marked areas for spectators – groups of 6 - 	<ul style="list-style-type: none"> • U7 & U8 matches to be played on far side of Pitch 1 where possible and spectators asked to watch from stand side or either end NOT the walkway Spectators for 7 a side Games P2 • to view from viewing area in the car park of one 7 a side goal and social distance within that. Other spectators view from the far end of P2 behind the barrier keeping the walkway between P1 & P2 clear • Extend the KO period 0800 – 1415? • Aim to stagger times of matches to enable a clear changeover to avoid congestion • Youth football coaches to limit proximity of players during match play – avoiding clustering around the ball – encouraged during training with gentle direction on match days • Training – youth - permission given by parent/carer to undertake contact training. This to be kept and the club reserves the right to see these 			

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What are the hazards: **G – Youth Sections – Junior Referees**
 Spread and contracting of Covid -19 through contact with players, coaches, equipment

Who might be harmed: Junior referees, players 6-18, team coaches, team assistants, parents/carers, spectators

Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none"> • Do not attend if feeling unwell or displaying symptoms of Covid-19 contact 111 and follow advice. • Arrive changed and ready with own drink and hand sanitiser • Maintain social distancing when checking boots • Maintain social distancing when giving pre-match briefing to players and coaches • Maintain social distance if showing a card • Ensure that there is NO respect handshake at the beginning or end of the match • Wash/sanitize hands in between matches if officiating more than one match on the day • Limit handling of team sheets – use gloves • Disinfect line flags before, after matches and at half time if the person running the line changes • Avoid picking up the ball wherever possible use your feet to pass the ball to the appropriate player 	<ul style="list-style-type: none"> • Ensure you mention in your pre match briefing to those coaches/parents running the line to sanitize their hands before and after the match • Have a supply of disposable gloves available for use • Liaise with your referee coordinator if needed 	<p>Club to inform all junior referees via our referee co-ordinator</p> <p>ALL to note</p>	<p>Prior to start of friendlies and the season</p>	

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Controls Required	Additional Controls	Action by Who?	Action by When?	Date Complete
<ul style="list-style-type: none">• Have an envelope of plastic folder ready so coaches can place match fees straight in so minimising social contact				